

Orange County Chapter American Payroll Association 2009 FPC/CPP Study Group

Study Group Registration Form



**Fax the form to
(949) 218-4044 and bring
payment to the 1st meeting**

Meeting Schedule:

Every Thursday from 5:30pm to 7:30pm

Location:

Ceridian Offices
17390 Brookhurst St.
Fountain Valley, CA 92708

Materials Required:

2008 APA Payroll Source &
Commitment to Study

Registration Fee:

Members: \$100.00 / Non-Members: \$150.00
(APA Payroll Source Not Included)

Contact:

Diane Kincheloe at (714) 480-7520 or
email Kincheloe_Diane@rscdd.org

OCCAPA CPP/FPC Study Group Registration Form

Please mail this form and payment to OCCAPA P.O. Box 10305 Westminster, CA 92685-0305 or
fax to (949) 218-4044 by April 20, 2009 and bring payment to the 1st meeting.

Please print or type all information. Use copies of this form if registering more than one person.

Name: _____

Company: _____ Title: _____

Phone: _____ E-mail: _____

Cost: Members \$100.00 per person / Non-Members \$150.00 per person
(APA Payroll Source Not Included)

Make check payable to OCCAPA Amount Paid \$ _____

**Orange County Chapter
American Payroll Association**

CPP/FPC Study Group - Schedule

Date	Topic	Chapter
April 23, 2009	CPP study group information meeting, registration and material distribution	No chapter
April 30, 2009	The Employer/Employee Relationships	Chapter 1
May 7, 2009	Federal and State Wage and Hour Laws	Chapter 2
May 14, 2009	Taxable and Non-Taxable Compensation	Chapter 3 Part 1
May 21, 2009	Taxable and Non-Taxable Compensation	Chapter 3 Part 2
May 28, 2009	Health, Accident and Retirement Benefits	Chapter 4
June 4, 2009	Paying the Employee	Chapter 5
June 11, 2009	Withholding Taxes	Chapter 6
June 18, 2009	Unemployment Insurance	Chapter 7
June 25, 2009	Review/Sample Exam	Chapters 1-7
July 2, 2009	Holiday	No Class
July 9, 2009	Depositing and Reporting Withheld Taxes	Chapter 8
July 16, 2009	Other Deductions from Pay	Chapter 9
July 23, 2009	Recordkeeping and Record Retention	Chapter 10
July 30, 2009	Payroll Accounting	Chapter 11
Aug 6, 2009	Payroll Systems and Technology	Chapter 12
Aug 13, 2009	Managing a Payroll Department	Chapter 13
Aug 20, 2009	Payroll for U.S. Employees Abroad and Aliens in the U.S.	Chapter 14
Aug 27, 2009	Review/Sample Exam	Chapters 1-14

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